



BOSS 2020 REVITALIZATION COMMITTEE  
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**SINKING SPRING**  
**BOSS 2020 REVITALIZATION COMMITTEE**  
**SSB COUNCIL ECONOMIC DEVELOPMENT COMMITTEE**  
**SSB BUSINESS & COMMUNITY ALLIANCE**  
**MEETING MINUTES**  
**JUNE 15, 2017**

**Call to Order**

Charles Coleman (President) called the meeting to order at 7:05 PM.

**Present:** Charles Coleman (President-D), Lisa Gantner (Treasurer-P), Brian Hoffa (Council Economic Chair-ED), Joe Eways (Coldwell-Banker-ED), Peter Guerrieri (Penn Avenue Business-Dynamic PT), Bob Ludgate (Ludgate Engineering) and Sam Loth (Community Development Services).

*Note: Teams: ED-Economic, D-Design, P-Promotion.*

Guests: Marisa Koch & Son (Penn Avenue Property Owner), Tracy Peterson (Borough Council) and Dave Miller (Borough Council).

**Approval of Minutes**

**Motion by Brian Hoffa** to approve the Minutes of May 18, 2017. **Second by Lisa Gantner.** Motion Passed.

**Treasurer's Report**

Lisa Gantner presented and distributed copies of the Treasurer's reports for May and June 2017.

Balance as of May 18, 2017 = \$3,514.38

Balance as of June 15, 2017 = \$4,129.83

A total of 14 advertisements paid their invoices for the Restaurant Placemat. Three checks were written, one for Eagle advertising and two for Rieck's percentage of Placemat sales.

**Motion by Brian Hoffa** to approve the Treasurer's Report for May 2017.

**Second by Chuck Coleman.** Motion Passed.

**Motion by Brian Hoffa** to approve the Treasurer's Report for June 2017.

**Second by Chuck Coleman.** Motion Passed.

## Committee-of-the-Whole

### Suburban Berks West Joint Comprehensive Plan

- Chuck Coleman reported that the June 2017 meeting of the Joint Committee had not yet occurred therefore there is no report to date.
- Chuck did say that the Committee has prepared documents on a number of community development issues. Chuck will report by e-mail as soon as the meeting occurs.

### Business & Community Alliance Work Plan

- Brian Hoffa reported that he has contacted a short list of present and past volunteers suggesting that a meeting be scheduled to begin work on the Agenda which includes:
  - > Tree Tenders Regional Training in September
  - > A Gateway Planning Team initial review
- Joe Eways added that there is a terrific example of a Community Gateway along Route 202 in Concordville.

### 2017 Borough/BOSS Financial Analysis

- Brian Hoffa reported that Borough Council has voted to move forward with creating a Financial Analysis Tool to be used by Council to calculate the costs present and future for projects and operating budgets.
- Brian added that there is a meeting scheduled for Wednesday, June 21, 2017 at 11:00 AM in Council Chambers between Marita Kelley (DCED Governor's Center), Christine Verdier (Senator Argall's Office), Paul Janssen (Albright Center for Excellence), John Kramer (PA Economy League) and members of the Borough Council, Staff and BOSS 2020.
- The Agenda will be a review of State grant procedures and other issues related to contracting a consultant to perform the EIT Program requirements in order to receive the grant.

### 2017 U.S. DOT FAST Lane Grant Application

- Bob Ludgate stated that, according to his understanding, the Pennsylvania Secretary of Transportation, Leslie Richards, must be the Sponsor of any project that will seek FAST Lane funding.

### 2017 RATS Committee MPO Transportation Improvement Plan

- Bob Ludgate reported that estimates for the Phase 4 infrastructure project (Penn/Shillington/Mull) intersection realignment were recently received with total costs estimated around \$3-4 Million for construction. This is substantially lower than Bob had thought the cost would be.
- The first stage of the TIP development is \$440,000 for preliminary engineering. This stage is currently scheduled for October 2018. PennDOT District 5-0 Executive Mike Rebert has indicated that he would like to move that funding up to October 2017 however, budgets are not yet clear.

### **Crossroads Revitalization Plan**

- The latest information that BOSS has on the PennDOT 'Betterment' Project is that the agency has experienced a construction delay.
- Sinking Spring Rights-of-Way and Highway Occupancy Permits should be authorized by August and bid documents should be issued before year's end. This will place Phase 2 Construction at March-April 2018 and connectors for Phase 3-1 in 2018 and 2019.

### **Old Business**

#### **SSB Round 2 Facade Improvement Grant Program**

- The 2017 Round 2 Facade Program grant application was not funded. Beverly Hutzler, Keystone Communities Manager, DCED Harrisburg said that there were \$63 Million dollars in application requests for \$6 Million dollars in funding.
- Sam Loth reported that Senator Argall's office did not have the Sinking Spring application on their list of projects. Henceforth, it will become routine to solicit letters of support for all grant applications, no matter how small. Sam will insure that Senator Argall's staff are aware of all applications and other initiatives.

#### **Personal Cell Phone Tower Research**

- Lisa Gantner said that Mike Hart, Borough Manager is now the point man for this issue. It appears that each municipality must develop and pass its own local ordinances to regulate where these new 'individual' towers can be established.
- Sam Loth said that he will discuss this issue with Mike and also review whether satellite dish placements on buildings can be included in the legislation.

#### **U.S. Representative Lloyd Smucker Mobile Office Staff**

- Sam wants to compile a presentation packet to send or give Congressman Smucker's staff. Rep. Smucker's staff operate a mobile office on his behalf at Reading City Hall on the first and third Friday of every month.

#### **Mountain Home Road Petroleum Complex Executive Meeting**

- Bob Ludgate will contact Senator Argall's office again to move this process forward.

### **New Business**

- Marisa Koch said that the gas utility UGI will be opening the 3800 Block of Penn Avenue to install utility owned upgrades. UGI is offering all property owners a no-cost upgrade connection to the main gas line for those who contact them and make the request.
- Sam asked for the information by e-mail. Marisa will provide what she has.

### **Adjourn**

**Motion by Brian Hoffa** to adjourn the meeting. **Second by Joe Eways.**

Meeting adjourned at 7:45 PM.

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**Next Meeting: Thursday, July 13, 2017 @ 7:00 PM**  
**Sinking Spring Borough Hall**